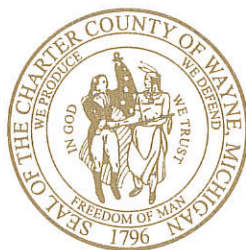


Wayne County Commission

Alisha R. Bell
Chair



Pamela Lane
Director

OFFICE OF POLICY RESEARCH & ANALYSIS

November 13, 2019

COMMITTEE MEMBERS

Ilona Varga (Chair)
Joseph Palamara (V-Chair)
Glenn S. Anderson
Sam Baydoun
Terry Marecki
Monique Baker McCormick
Martha G. Scott

NOTICE

OF THE

COMMITTEE ON WAYS AND MEANS

Tuesday, November 26, 2019 – 11:00 a.m.
Commission Chamber, Mezzanine, Guardian Building, Detroit, Michigan

Commissioner Ilona Varga, Chairwoman of the Committee on Ways and Means, has scheduled a meeting for Tuesday, November 26, 2019 at 11:00 a.m. in Commission Chamber, Mezzanine, Guardian Building, Detroit, Michigan 48226 to consider the following:

- A. Roll Call
- B. Chairwoman's Remarks
- C. Approval of the minutes of the October 22, 2019 and November 12, 2019 meetings
- D. Unfinished Business
- 1. Communication dated October 31, 2019 (received November 1st) from Eric R. Sabree, Wayne County Treasurer, forwarding the 2018 Property Sale Proceeds Report in accordance with the statutory requirements contained in Section 211.78m(8)(f)(ii) of the General Property Tax Act, as amended, and pursuant to Enrolled Ordinance No. 2019-617, page 7, item 6. (2019-69-079)

Note 1: This meeting is called and conducted in accordance with provisions of the 'Open Meetings Act', Act No. 267, Public Acts of 1976.

Note 2: The County of Wayne will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the Commission meeting upon five days notice to the Clerk of the Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Wayne County Commission by writing or calling to the address and number listed below or TDD (1-800-649-3777).

2. Communication dated November 1, 2017 (received November 8th) requesting Commission approval of a resolution authorizing the transfer of \$20,344,392 to the County General Fund for fiscal year 2018-2019, which has been identified as available for transfer from the Delinquent Tax Revolving Fund; the revenue from the transfer will be deposited into Account No. 101 92504 699600 (General Fund/General Purpose). (2019-75-001)

E. New Business

1. Communication dated July 2, 2019 (received July 3rd) submitting the Second Quarter Financial Report for the 2018-2019 Fiscal Year; the report incorporates year-to-date interim budget to unaudited actual results for the six-month period ended March 31, 2019 and includes the year-to-date amended budget with budgetary comparisons; the report incorporates six months of actual results through March 31, 2019 and a financial projection for the remaining six months through of year-end results through September 30, 2019; estimates used in the second quarter projections reflect certain modifications to the original assumptions used in the adopted budget and are based upon the most recent financial information available; Schedules I and II relate specifically to the projected surplus in the General Fund of \$4.36 million compared to the planned surplus of \$5.25 million included in the Amended Budget; this represents a small variance from budget; General Fund revenues have a projected increase of \$5.61 million that is primarily the result of a projected increase in real property tax revenue of \$16.39, a decrease in Personal Property Tax Reimbursement anticipated to be received from the State of \$(3.70) million; additionally, Charters for Services revenues are projected lower by \$(11.91) million; all other revenue sources have a projected increase of a net of \$3.27 million; Expenditures are projected under budget by \$14.65 million; savings in General Government of \$16.03 is offset by a projected deficit in Public Safety of \$(3.28) million; a net savings of \$1.90 million is projected in all other expenditure categories; Other Financing Sources (Uses) are projected over budget by \$21.15 million; Schedule IV shows projected summary financial results for the County's General Fund, special revenue, debt service, internal service and Court funds; this schedule identifies both the revenue and expenditure projections by fund and the anticipated changes to the fund balance or net assets;

Schedules IV, V, VI and VII contain additional information formatted by fund, department and major category; this report includes the following seven financial schedules for the year ending September 30, 2019:

- I. Summary Statement of Projected Revenues and Expenditures-General Fund
- II. Detailed Statement of Projected Revenues and Expenditures-General Fund
- III. Projected Balance Sheet – General Fund
- IV. Governmental, Proprietary and Component Unit Funds-Revenues/Expenses and Changes to Fund Balance/Net Assets
- V. Governmental, Proprietary and Component Unit Funds-Revenues/Expenses and Changes to Fund Balance/Net Assets (including Other Financing Uses)

- VI. Statement of Projected Revenues and Expenditures (including other Financing Sources/Uses) – General Fund by Activity
- VII. Statement of Year End Projection General Fund General Purpose Revenues and Expenditures

(1) Notes to the First Quarter Report

(2019-31-030)

- 2. Communication dated August 31, 2019 (received November 9th) from Yogesh Gusani, Director of Financial Reporting, forwarding the Statements of Chargebacks for the period of October 1, 2018 through June 30, 2019. (2020-31-003)
- 3. Communication dated May 13, 2019 (received May 17th) requesting Commission approval of a proposed amendment to the 2018-2019 Appropriations Ordinance (Enrolled Ordinance No. 2018-683) in accordance with Budget Adjustment No. 2019-35-175 reallocating expenditures in the amount of \$133,010 in the Building & Ground Maintenance Fund (631); the County Executive advises that the budget adjustment for the Enterprise, Internal Service and Special Assessment Funds Appropriation serves to reallocate funds in order to provide sufficient funding for lease payments at the Vigliotti Building; this space is being utilized for the storage and management of Court Records for the Civil, Criminal and Justice Divisions of the Wayne County Clerk's office . (2019-35-175)
- 4. Communication dated August 7, 2019 (received November 15th) requesting Commission approval of a proposed amendment to the 2018-2019 Appropriations Ordinance (Enrolled Ordinance No. 2018-683) in accordance with Budget Adjustment No. 2019-35-233 reallocating expenditures in the amount of \$25,500 in the General Fund (101); the County Executive advises that the budget adjustment for the Register of Deeds serves to reallocate funding for the procurement of desktop scanners. (2019-35-233)
- 5. Communication dated April 8, 2019 (received May 17th) requesting Commission approval of a proposed amendment to the 2018-2019 Appropriations Ordinance (Enrolled Ordinance No. 2018-683) in accordance with Budget Adjustment No. 2019-35-117 certifying revenue in the amount of \$1,008,909 in the Roads Fund (201); the County Executive advises that the budget adjustment for DPS Roads Division serves to certify revenue realized from the sale of two DPS properties (The Phoenix Yard at 14973 Northville Road and 12620 Southfield; the certification of land sales revenue will be offset by a parallel decertification of reserves revenue within the Roads Fund. (2019-35-117)
- 6. Communication dated October 31, 2019 (received November 12th) requesting Commission approval of a proposed amendment to the 2019-2020 Appropriations Ordinance (Enrolled Ordinance No. 2019-617) in accordance with Budget Adjustment No. 2020-35-028 certifying revenue in the amount of \$133,456 in the Law Enforcement Fund (266); the County Executive advises that the budget adjustment serves to certify grant revenue for the Sheriff department in order for JAG 2018 appropriations to be reconciled with actual amount of grant award and reclassify revenue from other financing to federal grants and

contracts. (2020-35-028)

7. Communication dated November 6, 2019 (received November 18th) requesting Commission approval of a proposed amendment to the 2019-2020 Appropriations Ordinance (Enrolled Ordinance No. 2019-617) in accordance with Budget Adjustment No. 2020-35-017 decertifying revenue in the amount of \$41,000 in the Enterprise, Internal Service and Special Assessment Funds (575); the County Executive advises that the budget adjustment submitted on the behalf of the County Sheriff's Office serves to align Jail Commissary Fund revenue to the Minimum Annual Guarantee (MAG) to be received from Continental Distributors on a monthly basis. (2020-35-017)
 8. Communication dated October 31, 2019 (received November 12th) requesting Commission approval of a proposed amendment to the 2019-2020 Appropriations Ordinance (Enrolled Ordinance No. 2019-617) in accordance with Budget Adjustment No. 2020-35-029 decertifying revenue in the amount of \$26,870 in the Law Enforcement Fund (266); the County Executive advises that the budget adjustment serves to decertify grant revenue for the Sheriff department in FY19-20 to reflect exact amount awarded for JAG 2019. (2020-35-029)
- F. Such other matters as may properly be submitted before the Committee
- G. Public Comments
- H. Adjournment

Respectfully submitted,

Octavia Hunter
Legislative Research Assistant

Note 3: In accordance with the provisions of Rule 3, "The Chairperson of a Committee, when requested in advance of any given meeting, may permit a person making such request to address the Committee on any matter on the Agenda. Such address shall not be longer than the time allotted by the Chairperson, subject to the approval of the Committee.